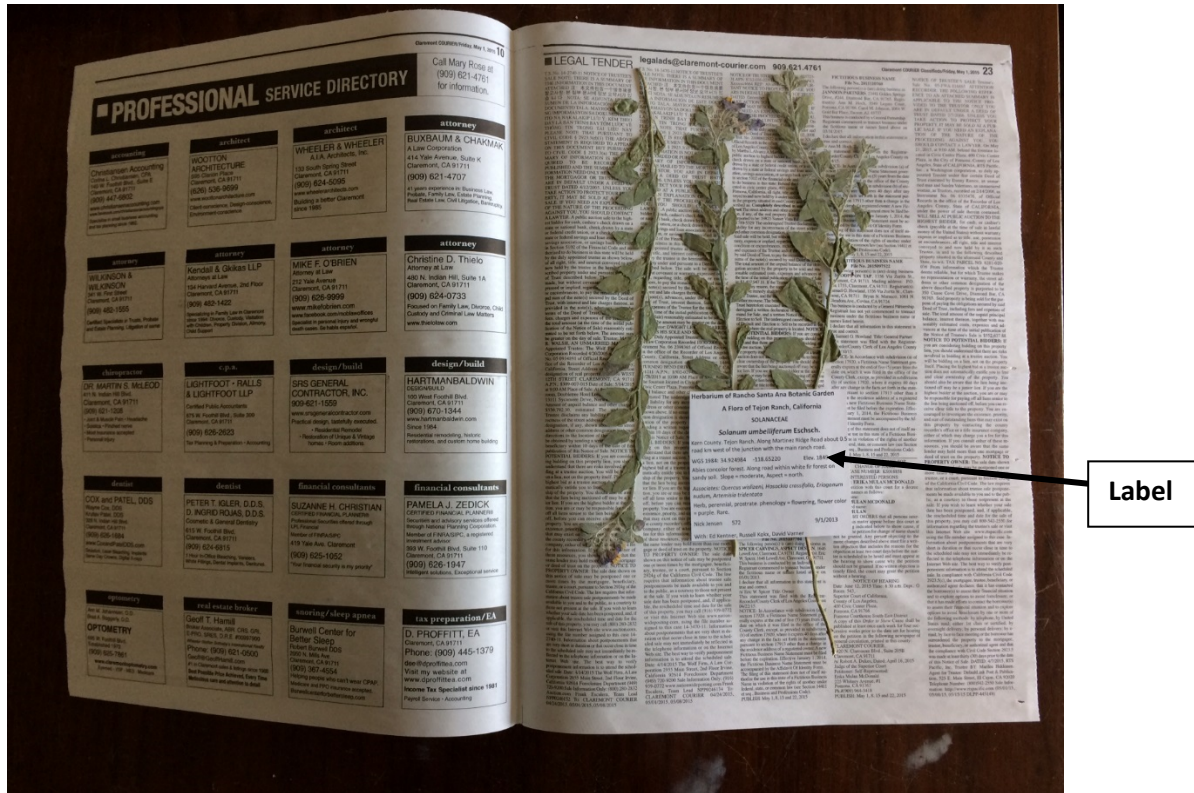




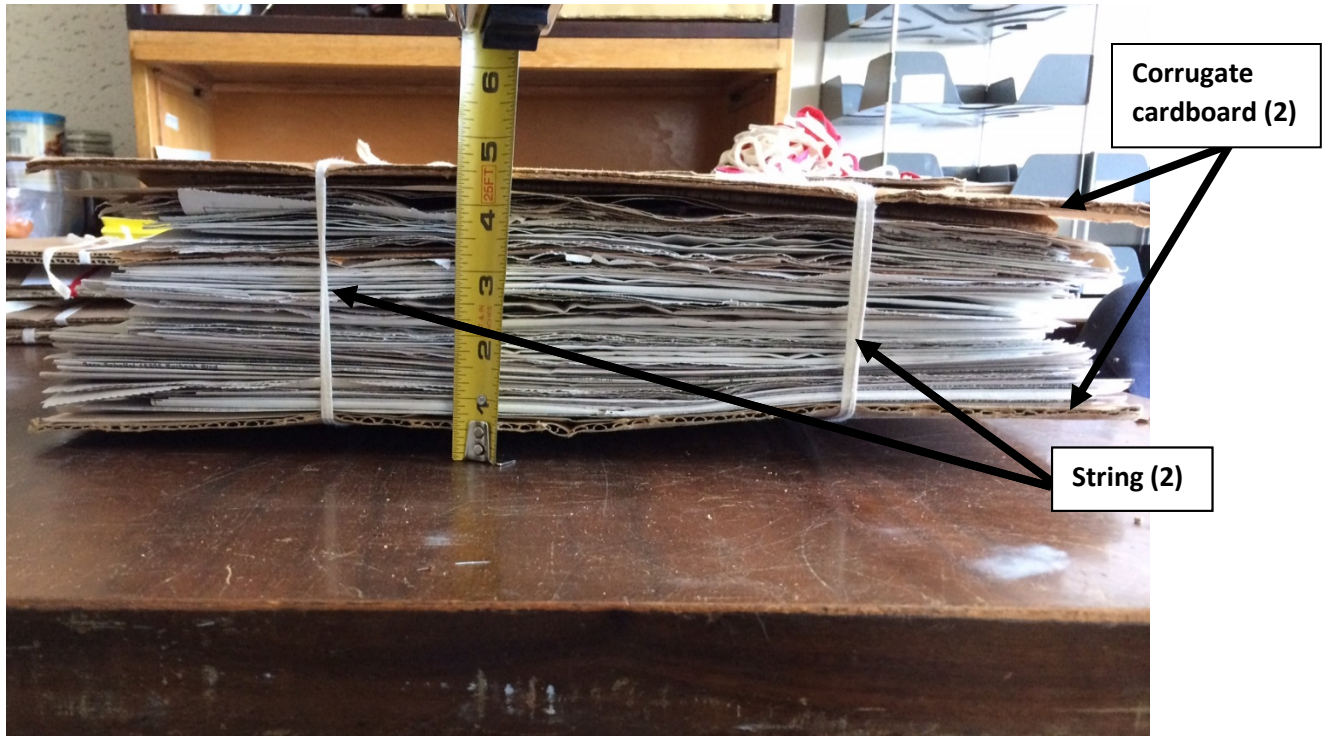
# Smithsonian National Museum of Natural History

## Seeds of Success- Herbarium Specimens

Shipping specimens in bundles with labels



- Include a label with each specimen in standard size newsprint/paper ( 17.5" x 12")
  - Do not **staple** labels to newsprint
  - Do not **tape** labels to newsprint
  - Do not **paperclip** labels to newsprint
  - Just match label to specimen, toss label in, close newsprint and repeat
- **Do not** include herbarium mounting paper with your specimens
- Include enough plant material for a standard herbarium sheet (17.5" x12")
  - Collect specimens with as much information possible about the plant. Including;
    - Flowers (if present)
    - Fruits (if present)
    - Shoots
    - Roots (annuals, grasses, etc).



- There are **over 65** specimens in this bundle.
  - Depending upon on how bulky specimens are, you might fit less in a bundle
- Bundle measures about 4.5 inches tall.
- Use two corrugate cardboard. One under the specimens and one on top.
- Use two string to secure the bundle. Tie bows (or a half hitch).



- Specimens in bundle should fit in a standard box (18"x 12"x any height)
- For this particular box, 3 bundles could fit, stacked on top of each other. This box measures 18"x 12"x 13".



- Ship bundled voucher specimens to :

Smithsonian Institution, NMNH  
Department of Botany, MRC 166  
P.O. Box 37012  
Washington, D.C. 20013-7012

Contact: Erika Gardner  
202.633.0936  
[gardnere@si.edu](mailto:gardnere@si.edu)

- Please be sure to include a notice of transmittal with your herbarium vouchers
  - Template available on the SOS website ([www.blm.gov/sos](http://www.blm.gov/sos)).