



**Monarch Wings Across California (MWAC)**  
Part-Time Project Coordinator

**Monarch Wings Across California (MWAC) Coordinator**

Pollinator Partnership (P2) seeks to hire a motivated and detail-oriented individual in Merced County, California. The Project Coordinator will provide programmatic support for *Monarch Wings Across California (MWAC)*, a collaborative monarch butterfly habitat initiative with numerous partners in the Los Banos, CA region. MWAC is a multi-component project to address the alarming decline in the western population of the monarch butterfly and the fragmentation of habitat through the installation of long-term habitat, monitoring, and the dissemination of BMPs. This project is part of P2's wider Monarch Wings Across America program (<https://www.pollinator.org/monarch/mwaa>).

**Primary Duties and Responsibilities**

This position is a mix of office and field work. The MWAC Coordinator is responsible for the following duties and others as assigned:

- Work with and report to project lead based in San Francisco, CA
- Collaborate with partners and landowners to develop a habitat implementation plan at three rural sites near Los Banos, CA
- Work directly with landowners and contractors to coordinate and execute habitat installation
- Site evaluations and plant establishment assessments
- Conduct plant-pollinator monitoring and data collection including richness and abundance, and site characteristic monitoring (plant lists and photographs)
- Assist project lead in planning and leading in-person training workshops
- Manage time efficiently and work independently
- Organize and manage travel within a set budget

**Personal and Professional Qualifications**

The MWAC Coordinator should possess the following minimum qualifications:

- Degree in natural resource management, biology, botany, ecology or related field
- Field research and monitoring experience
- Experience in conservation partnerships, project management, and technical training
- Habitat restoration experience highly preferred
- Excellent interpersonal, planning and implementation skills
- Excellent written and oral communication skills and ability to communicate directly with partners and landowners
- Dependable, well-organized, and detail-oriented
- Should be comfortable working outside, willing and able to work across various habitat settings
- Computer literate (MS Office programs)
- Local travel will be mandatory. Access to a vehicle, valid driver's license, insurance, and clean driving record are required
- As a remote employee, individuals will need a computer, internet, and work-space access

**About Pollinator Partnership**

Pollinator Partnership (P2) is a not-for-profit organization whose mission is to protect and restore populations of pollinator species. As world's largest organization devoted exclusively to the preservation of the birds, bees, butterflies, beetles, and bats, P2 plays a key role in preserving terrestrial ecosystems, promoting agricultural productivity, and enhancing local communities through pollinator-centered work. P2 has been actively supporting the conservation and protection of pollinators throughout North America since 1996. A multifaceted approach using original science; habitat preservation and creation; policy outreach; and public education has helped us achieve our goals in pollinator conservation. For more information, visit [www.pollinator.org](http://www.pollinator.org).

**Location:** Merced County, California – project locations near Los Banos, CA.

**Deadline to apply:** Friday, February 14, 2020.

**Schedule:** This position is part-time and seasonal, with an average commitment of 70 hours per month. Work schedule is flexible.

**Compensation:** This is a contract position at \$25 per hour. Travel, lodging, mileage, and per diem expenses will be reimbursed, but are not to exceed a set amount. This is a part-time position and medical benefits will not be offered.

**Duration:** This position will begin in February 2020 and continue through March 2022.

**How to Apply:** Interested candidates should email the following information to Kelly Rourke at [kr@pollinator.org](mailto:kr@pollinator.org):

- Resume
- Cover letter describing why you are a good fit for the position
- Attach the resume and cover letter as 1 PDF
- Please name the email subject and attached PDF "MWAC Coordinator – Last Name"
- *An inability to following the instructions above will result in an automatically rejected application.*

No phone calls please.