

**Civil Service Title: Assistant Gardener**

**Salary: \$17.53 per hour**

**Duration: This is a seasonal position beginning January 2011 until June 2012.\***

**Work Location: Native Plant Center, Staten Island**

**Number of Positions: 1**

The Greenbelt Native Plant Center seeks an Assistant Gardener to assist with all activities associated with managing the agency's seed collection.

- Assist with collecting seed and scouting the New York City region for plant populations for collections; accurately field and lab identify native plants.
- Process and store collected seed, assist in maintenance of seed bank and conduct periodic testing of seed viability.
- Supervise nursery staff in collection and processing of seed.
- Enter collection and seed data into nursery databases.
- Drive vehicles and operate any other motorized equipment incidental to the performance of duties.

**Qualification Requirements:**

1. One year of full-time experience in gardening work, including experience in each of the following: planting, cultivating and caring for trees, plants, shrubs, and lawns; or
2. Thirty credits, at least fifteen of which must pertain to horticulture, agriculture or a related field from an accredited college or community college; or a certificate from a recognized horticultural or botanical program; or
3. Education and/or experience equivalent to "1" or "2" above.

New York City residency within 90 days of employment.

**License Requirements:** A Motor Vehicle Driver License valid in the State of New York.

**Preferred Qualifications:**

1. Bachelor's degree or graduate degree from an emphasis in botany, ecology or related fields.
2. Strong taxonomic skills, including formal class and fieldwork in plant taxonomy and plant identification.
3. Familiarity with the local flora of the New York City region.
4. Experience in plant community delineation and field data collection.
5. Experience with Microsoft Access, Excel, and Word.
6. Experience with Global Positioning Systems (GPS).

**To apply, please submit cover letter & resume by 12/30 to:**

Ed Toth, Director of the Native Plant Center  
City of New York/Parks & Recreation  
3808 Victory Blvd.  
Staten Island, New York 10314  
(f) (718) 370-0932

\* Possibility of extension based on funding.

Please note, that only candidates under consideration will be contacted.

**[www.nyc.gov/parks](http://www.nyc.gov/parks)**

We are an Equal Opportunity Employer