

## SCHOLARSHIP GUIDELINES

**If you have questions or need assistance in completing the scholarship form please don't hesitate to contact Ajit at [ajit@nnfp.org](mailto:ajit@nnfp.org), 888.252.1008 ext. 12.**

For many practitioners, the difference between coming or not coming to the annual meeting boils down to a question of time and money. The National Network of Forest Practitioners makes a limited amount of financial support available to help with travel and lodging costs. In awarding scholarships, NNFP considers whether you've been to an annual meeting before, whether you plan to stay for the entire meeting, and what you hope to contribute and learn by attending the meeting. Priority is given to NNFP members and presenters.

Applications are reviewed on a rolling basis, and typically do not exceed 50% of the total request. Scholarships are made available as funds permit and scholarship recipients will be notified as soon as a decision is made. To apply, please be sure to complete and submit **both** the Registration and Scholarship application forms. **Please note that the registration form and the scholarship form must be sent to separate addresses.**

Scholarships are awarded based on an applicant agreeing to participate for the number of days stated on the scholarship application. Reducing your level of participation in the meeting – after your scholarship has been awarded – must be approved by the scholarship committee prior to the start of the meeting (with the exception of family or medical emergencies). Without prior approval by the committee the participant may forfeit any scholarship funds awarded.

“Participant contribution towards expenses” on the Scholarship Application means the actual dollar amount that participants agree to contribute toward expenses incurred related to attending the annual meeting. Forfeited wages, etc are **not** considered contributions.

Please consider carefully any cost saving measures **before** completing the scholarship application. The amount you have indicated on the “Participant contribution toward expenses” line **cannot** be renegotiated downward once an applicant has been approved and scholarship funds awarded to individual participants.

The scholarship is awarded through a reimbursement process. Scholarship recipients pay expenses out of pocket and submit receipts for expenses in the categories listed on the Scholarship Form (barring extenuating circumstances).

Reimbursement rates for meals while traveling are: \$10 for breakfast, \$15 for lunch, and \$25 for dinner. Alcohol expenses are not reimbursable. Rental car will be reimbursed at the “economy” level **only** unless previously approved for a larger car (due to physical disabilities or ride sharing with more than 3 people).

**The scholarship committee will consider scholarship requests beginning June 28, 2005.**

Return completed forms as soon as possible to:

NNFP  
AM05 Scholarship  
305 South Main Street  
Providence, RI 02903

Or fax it to Ajit Krishnaswamy ([ajit@nnfp.org](mailto:ajit@nnfp.org)) at:  
401.273.6508

# scholarship application

Name \_\_\_\_\_ Organization \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Day Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_  
 Fax \_\_\_\_\_ Email \_\_\_\_\_ Website \_\_\_\_\_

**MEMBERSHIP**

Are you a member of the NNFP?

Yes  No

*If you are not, and would like to join, contact Susan Beech at 888.252.1008 or susan@nnfp.org for a membership brochure.*

**ATTENDANCE**

Do you plan to stay for the entire meeting? If **no**, how many days do you plan to attend?

Yes  No \_\_\_\_\_ (# of days)

Arrival date/time \_\_\_\_\_ Departure date/time \_\_\_\_\_

**STATEMENT OF INTENT**

Briefly summarize your work, what you expect to get out of the meeting, and how attending will help you in your work (Please attach your reply on a separate sheet of paper).

**EXPENSES**

Please estimate your expenses for attending the NNFP 2005 annual meeting:

**Registration Fee** ..... amount \$ \_\_\_\_\_

- Members (\$100)
- Non-Members: individuals, non-profits & small businesses (\$175)

**Travel** ..... amount \$ \_\_\_\_\_

- Airfare \$ \_\_\_\_\_
- Airport parking \$ \_\_\_\_\_
- Airport Shuttle or Rental Car (if cheaper than shuttle) \$ \_\_\_\_\_
- Gas Expense (if driving) \$ \_\_\_\_\_
- Tolls (if driving) \$ \_\_\_\_\_

**Lodging** (\$29.75/person/night) ..... \$29.75/night x \_\_\_\_\_ # of nights = amount \$ \_\_\_\_\_

Due to limited scholarship funds scholarship recipients will be reimbursed at no more than the rate quoted above, which is equivalent to the double occupancy rate of a Lodge room. Recipients are requested to share a Lodge room (same gender). Once your scholarship is approved, contact Cynthia Brunty at Rural Action by phone: 740.767.2090, fax: 740.767.2874 or email: cynthiab@ruralaction.org to make your room reservations.

**Meals** (Daily Meal Pass is \$50/person/day) ..... \$50/day x \_\_\_\_\_ # of days = amount \$ \_\_\_\_\_

Breakfast, lunch and dinner will be provided in the form of a daily meal pass for Wednesday–Saturday. Tuesday dinner is not included in the daily meal pass but is available from the restaurant in the Lodge.

**OTHER EXPENSES** (please describe) ..... amount \$ \_\_\_\_\_

**TOTAL EXPENSES** ..... amount \$ \_\_\_\_\_

**PARTICIPANT CONTRIBUTION TOWARD EXPENSES** ..... amount \$ \_\_\_\_\_

**TOTAL AMOUNT REQUESTED FROM NNFP** ..... amount \$

*Scholarships typically do not exceed 50% of costs and are approved on a first come, first served rolling basis. Please read the "Scholarship Guidelines" (above) carefully.*